stratus consulting group

fixed asset year end procedure

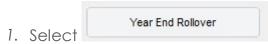
overview

If you are using the Fixed Assets module of MYOB EXO, you will need to do the Year End rollover for your data.

The Fixed Assets module does not roll as part of the MYOB EXO rollover process. You will need to undertake this separately after you have depreciated your assets up to 30 June and posted them to the General Ledger.

The year-end rollover is then run using the same year-end date. Please note it does not post anything to the GL but performs updates to the database and must be processed before you depreciate anything for the first period of your new financial year.

To perform the Year End Rollover from the Utilities menu:



NB: Every asset needs to be depreciated up to and including the last day of your financial year.

- 2. The Year End screen is then displayed.
- 3. Select the Rollover Date. This should be the end of the current financial year and should be the same as the Last Depreciation Date. The system will warn you if this is not the case.
- 4. Click the Run FOY button.
- 5. Click the Post button.